

FILED

NOV 29 2012

RESOLUTION NO. 45, 2012

CITY CLERK

BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF TERRE HAUTE, INDIANA:

WHEREAS, There are insufficient funds in certain accounts of the Fire #0101-0016 budget to meet current and anticipated expenditures within said Department, and,

WHEREAS, There are surplus funds in other accounts of the same budget, said Accounts being within the appropriation heretofore made for the use of said Department.

BE IT THEREFORE RESOLVED: That the following transfers be made in the Accounts heretofore appropriated for the use of said Department:

FROM: #01-412.049		TO: #01-412.128	
Firefighters	\$ 3,696.00	Class Pay	\$ 3,696.00
FROM: #01-412.050		TO: #01-412.128	
Mechanic	\$ 1,521.00	Class Pay	\$ 1,521.00
FROM: #01-412.109		TO: #01-412.128	
Drivers Specialty	\$32,400.00	Class Pay	\$32,400.00
FROM: #01-412.102		TO: #01-412.128	
Sick Payout	\$ 500.00	Class Pay	\$ 500.00
FROM: #01-412.102		TO: #01-412.250	
Sick Day Payout	\$ 200.00	Cell Phone	\$ 200.00
FROM: #01-412.047		TO: #01-412.046	
Lieutenant	\$ 6,627.00	Captain	\$ 6,627.00
FROM: #01-412.102		TO: #01-412.129	
Sick Day Payout	\$ 300.00	Overtime	\$ 300.00
FROM: #01-412.047		TO: #01-412.129	
Lieutenant	\$37,504.00	Overtime	\$37,504.00
FROM: #01-412.044		TO: #01-412.129	
Ass't Battalion Chiefs	\$17,000.00	Overtime	\$17,000.00
FROM: #01-412.043		TO: #01-412.129	
Deputy Chief	\$55,868.00	Overtime	\$55,868.00
Total	\$155,616.00		\$155,616.00

Introduced by: John Mullican John Mullican, Councilman

Passed in open Council this 13<sup>th</sup> day of December, 2012.

Don Morris Don Morris, President

ATTEST: Charles P. Hanley Charles P. Hanley, City Clerk

Presented by me to the Mayor this 14th day of December, 2012.

Charles P. Hanley Charles P. Hanley, City Clerk

Approved by me, the Mayor, this 14th day of DECEMBER, 2012.

Duke A. Bennett Duke A. Bennett, Mayor

ATTEST: Charles P. Hanley Charles P. Hanley, City Clerk

**REQUEST FOR TRANSFER OF BUDGETED FUNDS**

(For Approval by Mayor, Controller, and City Council)

This form is to be used when the requested transfer is between two major classifications.

DEPARTMENT or FUND: Fire (0101-0016)DATE: 11/2/12

Account #	Account Name	Amount
FROM: 01-412.049	Firefighters	\$ 3,696.00
TO: 01-412.128	Class Pay	\$ 3,696.00
FROM: 01-412.050	Mechanic	\$ 152.00
TO: 01-412.128	Class Pay	\$ 152.00
FROM: 01-412.109	Drivers Specialty	\$ 32,400.00
TO: 01-412.128	Class Pay	\$ 32,400.00
FROM: 01-412.102	Sick Payout	\$ 500.00
TO: 01-412.128	Class Pay	\$ 500.00

Total Amount to Be Transferred \$ See last pageDepartment Head Approval:  
(Forward to Mayor)Philp Nunez  
SignatureDate: 11-2-12Mayoral Approval:  
(Forward to Controller)Duke A. Brown  
SignatureDate: 11-29-12Controller Approval:  
(Forward to the Legal Department)Leslie Ellis  
RECEIVEDDate: 11/2/12

Received by Legal:

NOV 29 2012  
DateResolution # 45

CITY LEGAL

DEPARTMENT HEAD: Please attach a memorandum briefly detailing the need for this resolution. Such information should include the specific services or products you intend to purchase and the reason you have surplus funds in the specified accounts.

**REQUEST FOR TRANSFER OF BUDGETED FUNDS**

(For Approval by Mayor, Controller, and City Council)

This form is to be used when the requested transfer is between two major classifications.

DEPARTMENT or FUND: Fire (0101-0016)DATE: 11/2/12

	<u>Account #</u>	<u>Account Name</u>	<u>Amount</u>
FROM:	<u>01-412.102</u>	<u>Sick Day Payout</u>	<u>\$ 200.00</u>
TO:	<u>01-412.250</u>	<u>Cell Phone</u>	<u>\$ 200.00</u>
FROM:	<u>01-412.047</u>	<u>Lieutenant</u>	<u>\$ 6,627.00</u>
TO:	<u>01-412.046</u>	<u>Captain</u>	<u>\$ 6,627.00</u>
FROM:	<u>01-412.102</u>	<u>Sick Day Payout</u>	<u>\$ 300.00</u>
TO:	<u>01-412.129</u>	<u>Overtime</u>	<u>\$ 300.00</u>
FROM:	<u>01-412.047</u>	<u>Lieutenant</u>	<u>\$ 37,504.00</u>
TO:	<u>01-412.129</u>	<u>Overtime</u>	<u>\$ 37,504.00</u>

Total Amount to Be Transferred \$ 44,631.00Department Head Approval:  
(Forward to Mayor)[Signature]  
SignatureDate: 11-2-12Mayoral Approval:  
(Forward to Controller)

Signature

Date: \_\_\_\_\_

Controller Approval:  
(Forward to the Legal Department)[Signature]Date: 11/2/12

Received by Legal:

Date

Resolution # \_\_\_\_\_

**DEPARTMENT HEAD:** Please attach a memorandum briefly detailing the need for this resolution. Such information should include the specific services or products you intend to purchase and the reason you have surplus funds in the specified accounts.

**REQUEST FOR TRANSFER OF BUDGETED FUNDS**

(For Approval by Mayor, Controller, and City Council)

This form is to be used when the requested transfer is between two major classifications.

DEPARTMENT or FUND: Fire (0101-0016)DATE: 11/2/12

	<u>Account #</u>	<u>Account Name</u>	<u>Amount</u>
FROM:	<u>01-412.044</u>	<u>ASST/Battalion Chiefs</u>	<u>\$ 17,000.00</u>
TO:	<u>01-412.129</u>	<u>Overtime</u>	<u>\$ 17,000.00</u>
FROM:	<u>01-412.043</u>	<u>Deputy Chief</u>	<u>\$ 55,868.00</u>
TO:	<u>01-412.129</u>	<u>Overtime</u>	<u>\$ 55,868.00</u>
FROM:	_____	_____	\$ _____
TO:	_____	_____	\$ _____
FROM:	_____	_____	\$ _____
TO:	_____	_____	\$ _____

Total Amount to Be Transferred \$ 155,616.00Department Head Approval: Philip M... Date: 11-2-12  
(Forward to Mayor) SignatureMayoral Approval: \_\_\_\_\_ Date: \_\_\_\_\_  
(Forward to Controller) SignatureController Approval: Leslie A. Ellis Date: 11/2/12  
(Forward to the Legal Department)Received by Legal: \_\_\_\_\_ Resolution # \_\_\_\_\_  
Date**DEPARTMENT HEAD:** Please attach a memorandum briefly detailing the need for this resolution. Such information should include the specific services or products you intend to purchase and the reason you have surplus funds in the specified accounts.

# Memo

**To:** Mayor Bennett  
**From:** Leslie Ellis  
**CC:** Jeff Fisher  
**Date:** 11/28/2012  
**Re:** Fire Department Transfer

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This request is to transfer funds within the series 1 accounts. These transfers are to adjust the salary and benefit line items to actual at year end.

Please contact me if you have any questions.

Sincerely,

Leslie Ellis